

BYLAW 16-01 OFFICE CONSOLIDATION
TOWN OF BLACK DIAMOND



Serving Our Community

SCHEDULE D
Backyard Hen Application Form
Applicants must be 18 years of age or older.

Coop Registration Fee paid by _____ Receipt #: _____

Applicant _____

Mailing Address _____ Roll # _____

Civic Address _____

Phone _____ Alternate _____ Alternate _____

Email _____

Own home Y / N Rent Home Y / N *(Signed letter of permission from Landlord required – please attach)*

Number of hens (max 6) _____

PID form included Y / N Submitted to Department of Agriculture Y / N

Lot size _____ Yard fenced Y/N Fence height _____

Provide a description/photo of intended coop, including size of coop and run, and describe the intended location within your yard. Please refer to “Requirements and Best Practices for Backyard Hens”.

Coop size _____ Run size _____ Total square footage: _____

Did you attend a CLUCK Pre-program Education Y / N

Any personal information on this form is collected under the authority of section 33 (c) the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of Backyard Hens ownership. If you have any questions about the collection, use and protection of this information please call the FOIP Coordinator at 403-933-4348.

P.O. BOX 10, BLACK DIAMOND, ALBERTA T0L 0H0
TELEPHONE (403) 933-4348 • FAX (403) 933-5865
info@town.blackdiamond.ab.ca www.town.blackdiamond.ab.ca

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SCHEDULE D Page 2 of 2

Upon approval by the Town of my Application for Backyard Hens I, _____
the Applicant, agree that:

- *I have truthfully and to the best of my ability completed the Application form, and submitted the required Coop Registration Fee.*
- *I am aware that if my hens cause a complaint to be made that I could be fined by the Town. If the problem is not resolved, fines may be issued in accordance with the Bylaw and further, I could be ordered to dispose of my hens, by a Peace Officer.*
- *I will dispose of or remove all hens within 30 days of notification of a requirement to do so.*
- *I am aware of the "Requirements and Best Practices for Backyard Hens" document (Schedule E of this Bylaw), and understand that I am required to adhere to those requirements and practices.*
- *I am aware that the Animal Control Bylaw (and any amendments thereto) has been duly passed by Council and I understand my requirement for compliance with that bylaw.*
- *I am aware that a Peace Officer will attend my home after receiving notification that my hens and their coop have been installed, to observe my backyard hen operation and confirm that I am in compliance with the Best Practices. These meetings will be prearranged.*
- *I understand that any inspections arising from complaints will be carried out at the Peace Officers' discretion. An appointment with the owner of the hens is not required in such cases.*
- *I understand that I am required to annually renew my Coop Registration, not later than January 31 of each year. If I am late renewing, penalties will apply and fines may be imposed in accordance with the Bylaw.*

Applicant Signature: _____ **Date:** _____

For Office Use Only

The Applicant has met all requirements, and is hereby approved for ownership of Backyard Hens in the Town of Black Diamond, and the Applicant may now install the coop and hens.

Approved by

Date

The Applicant has NOT been approved for ownership of Backyard Hens for the following reasons:

The Applicant may NOT keep backyard hens_____

The Applicant may correct and confirm the above noted and be reconsidered for Approval_____

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SCHEDULE E

REQUIREMENTS and BEST PRACTICES for BACKYARD HENS

RULES

- Roosters are not permitted.
- Maximum number of hens is 6.
- It is unlawful to slaughter hens within Town limits.
- Minimum lot size is 5500 square feet, single family dwellings only.
- 17-09 • Rear Yards must be securely fenced.
- Hen owners will be warned once of any infraction. Any repeat infraction will be cause for fines in accordance with the Bylaw.

HENS

- Disposing of hens - if the hen died of an unknown reason it is recommended that it be vet checked to protect the health of the other hens. Otherwise it can be disposed of in the garbage.

COOP

- Coops must be in the rear yard at least 1 metre from the side property line and 1.5 metres from the rear property line. Size cannot exceed 100 square feet without a development and building permit.
- Be aware of the space requirements for your hen house - minimum 3 square feet per hen.
- Coops shall be in good repair, capable of being maintained in a clean and sanitary condition, free of vermin, obnoxious smells and substances and not create a nuisance or disturbance at neighboring residences due to noise, odor, damage or threats to public health.
- Locate the coop in a place that will be mindful and considerate of your neighbours.

CARE & FEEDING

- Do your research on the care of hens - CLUCK, education online, or in the community.
- Proper care and feeding practices must be followed.
- Food must be stored in such a way as to discourage predators.
- You may register your hens' "caregiver" with the Town when you plan to be away from home.

APPROVAL / REGISTRATION REQUIREMENTS

- Premise Identification Program (PID) - pick up at Town Office or download form at [http://www1.agric.gov.ab.ca/\\$department/deptdocs.nsf/all/trace12354](http://www1.agric.gov.ab.ca/$department/deptdocs.nsf/all/trace12354) and submit to the Department of Agriculture as per instructions.
- Complete and submit the Town's Application Form and a copy of submitted PID form.
- Upon verification of meeting guidelines the Applicant will be contacted within a week.

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