

**MINUTES OF THE SPECIAL COUNCIL MEETING OF THE TOWN OF BLACK  
DIAMOND, IN THE PROVINCE OF ALBERTA, HELD APRIL 22, 2010  
AT 9:00 A.M. IN THE TOWN OFFICE**

**PRESENT** Mayor Sharlene Brown  
Councillors Tyler Bray, Michel Jackson, Mike Ross and Judy Thomson  
Town Manager Joanne Irwin

**ABSENT** Councillor Bill Price was absent due to a family illness, Councillor Sharon Hart was absent due to a work commitment and both sent their regrets.

**ORDER** Mayor Sharlene Brown called the meeting to order at 9:24 a.m.

**ITEMS** **Budgets**  
Town Manager Joanne Irwin presented Council with the following proposed 2010 operating budgets:

- ◆ Council
- ◆ Administration
- ◆ Cemetery
- ◆ FCSS
- ◆ Planning & Development
- ◆ Sustainability
- ◆ EDC
- ◆ Campground
- ◆ Community Garden
- ◆ Mezzanine

Councillor Tyler Bray requested Administration to research and provide the information/minutes from the 2009 Cemetery Capital Budget presentation for clarification purposes. Also reviewed were the proposed 2010 capital budgets, the 10 year Multi-Capital Plans.

**RECESS**  
**Res. 2010-152**

Moved by Mayor Sharlene Brown that Council agree to Recess the meeting at 11:12 a.m..

**UNANIMOUSLY CARRIED**

**RECONVENE**  
**Res. 2010-153**

Moved by Mayor Sharlene Brown that Council agree to reconvene the meeting at 11:22 a.m.

**UNANIMOUSLY CARRIED**

**RECESS**  
**Res. 2010-154**

Moved by Mayor Sharlene Brown that Council agree to Recess the meeting at 12:19 p.m..

**UNANIMOUSLY CARRIED**

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**RECONVENE**

**Res. 2010-155**

Moved by Mayor Sharlene Brown that Council agree to reconvene the meeting at 12:52 p.m.

**UNANIMOUSLY CARRIED**

Town Manager Joanne Irwin provided Council with the proposed 2009 transfers to/from reserves.

**Res. 2010-156**

Moved by Councillor Tyler Bray that Council agree to:

- ◆ approve CAO Joanne Irwin's registration into the University of Alberta's distance learning program for National Advanced Certificate in Local Authority Administration Program;
- ◆ approve the purchase of a vehicle for the Protective Services Department, with the cost of the vehicle not to exceed \$35,000.00 before GST and that the purchase is to be funded from the Protective Services capital reserve;
- ◆ approve the purchase of a vehicle for the Public Works Department, with the cost of the vehicle not to exceed \$30,000.00 before GST and that the purchase is to be funded from the Roads capital reserve;
- ◆ instruct Administration to submit a project profile for MSI Operating grant in the amount of \$21,100.00 for the purpose of purchasing the necessary hardware and software in order to operate the Municipal Infrastructure Management System to be used by Public Works, Administration and Finance;
- ◆ instruct Administration to pay the 2010 Marigold Invoice residual balance owing of \$6,180.50;
- ◆ instruct Administration to pay the 2010 Sheep River Library requisition of \$58,076.00 upon receipt;
- ◆ instruct Administration to pay the 2010 Alberta School Foundation Fund first quarter requisition of \$166,739.07;
- ◆ instruct Administration to pay the 2010 Foothills Foundation requisition of \$23,166.81;
- ◆ to instruct Administration to pay the 2010 DARE Works requisition of \$3,182.00;

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- ◆ approve the transfers to and from operating and capital reserves for 2009 as presented;
- ◆ approve the replacement of the main line of the south header of the sprinkler system in the Oilfields Regional Arena in an amount not to exceed \$21,400.00.

**UNANIMOUSLY CARRIED**

Town Manager Joanne Irwin presented Council with the proposed adjusted 2010 salary grids, including the 2010 Cost of Living Adjustment used. Ms. Irwin explained that she had based the grid adjustments on the 2009 Alberta Urban Municipality Association's province wide salary survey and other indicators used (including the source) and provided the rationale for each grid range.

**Res. 2010-157**

Moved by Councillor Mike Ross that Council agree to:

- ◆ the recommended 2010 wage grid amendments including a 2010 Cost of Living Adjustment at 0.06% as presented;
- ◆ approve the wage increases for staff members as recommended by each department effective January 1, 2010.

**UNANIMOUSLY CARRIED**

General discussion followed regarding the use of cell phones to ensure swift communications, as required.

**Res. 2010-158**

Moved by Mayor Sharlene Brown that Council agree to adjourn the meeting at 1:50 p.m.

**UNANIMOUSLY CARRIED**

*Original Signed*

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MAYOR

*Original Signed*

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TOWN MANAGER