

SUBJECT: Downtown ARP Working Group – Kick-off Meeting  
MEETING DATE: August 24, 2021  
TIME: 6:30 – 8:30 pm  
LOCATION: Sheep River Library, Turner Valley  
FILE: 0925.0044.01  
DISTRIBUTION: Email

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## MEETING PURPOSE

The purpose of the meeting is to:

- Get to know the members of the Working Group and Project Team
  - Introduce the project, the desired outcomes and schedule
  - Share what we have heard and learned to date
  - Discuss elements of the Communication & Engagement Strategy
  - Review the Terms of Reference for the Working Group
  - Confirm Next Steps
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<u>ITEM</u>	<u>TOPIC</u>	
1.0	<b>Introductions</b>	6:30 PM
2.0	<b>Meeting Purpose</b>	6:50 PM
3.0	<b>Working Group Terms of Reference</b>	6:55 PM
3.1	Election of Chair	7:15 PM
4.0	<b>Project Overview, Purpose and Schedule</b>	7:20 PM
5.0	<b>Current Project Status</b>	7:40 PM
6.0	<b>Communications and Engagement Strategy Overview &amp; Discussion</b>	7:50 PM
7.0	<b>Next Steps</b>	8:20 PM
8.0	<b>Confirm Meeting Dates</b>	8:25 PM
9.0	<b>Adjournment</b>	8:30 PM

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Leighton Ginther  
Urban Designer/Principal

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