



Calculating your reduced capacity and occupant loads

If you are unsure of your current occupant load, and have been unable to locate it, the following steps can help approximate your restricted capacity.

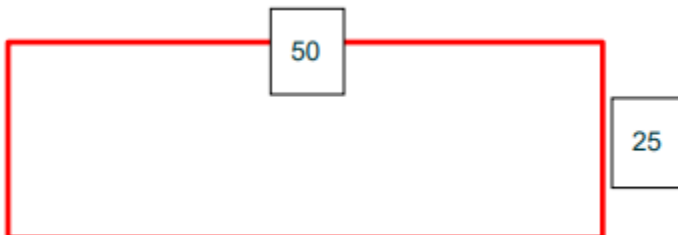
Step one: Measure the approximate area (**square metres**) of your floor space used by customers, excluding the washrooms. This is done by measuring the length of one wall and the length of the adjoining wall in metres (**not feet – the formula will not provide the correct capacity if you use feet**).

Step two: Multiply these two numbers together to get your floor area.

Step three: Divide this floor area number by 3.7 to determine your usual occupant load.

Step four: Multiply your usual occupant load by **15% (0.15)** to determine your restricted capacity. *If the capacity load changes, based on changed restrictions, you can simply change the percentage and recalculate.*

Example for retail store:



Step 1: Measure two adjoining walls - Measured length of north wall = 50 metres - Measured length of west wall = 25 metres

Step 2: $50 \times 25 = 1250$ metres²

Step 3: 1250 metres² divided by $3.7 = 338$ persons

Step 4: $338 \times 0.15 = 51$ patrons

51 patrons could be in the retail space in this example. This number does not include staff.