

**TOWN OF BLACK DIAMOND/ M.D. OF FOOTHILLS
ANNEXATION NEGOTIATING COMMITTEE MEETING**

Thursday, February 22, 2018 at 2:30 P.M.
Town of Black Diamond Office

MEETING PARTICIPANTS

Town Of Black Diamond

Mayor, Ruth Goodwin
Deputy Mayor, Brian Marconi
Councilor, Jackie Stickel
CAO, Sharlene Brown
Planning Manager, Rod Ross
Planning and Development Officer, Denice Stewart

Municipal District of Foothills

Reeve Larry Spilak
Deputy Reeve Delilah Miller
Director of Planning, Heather Hemingway
Planner, Drew Granson

Alberta Municipal Affairs

Irene Black
Lisa Awid-Goltz

Municipal Government Board

Rick Duncan

1. **Call to Order**

The meeting was called to order at 2:32 P.M.

2. **Appointment of Chairperson:**

Ruth Goodwin was elected Chairperson.

3. **Adoption of Agenda**

The agenda was adopted as presented.

4. **Presentation: Rick Duncan, Municipal Government Board – Annexation Process & Principles**

Rick Duncan presented an overview of annexation, including legislation, process, and principles. Powerpoint slides are attached to these minutes.

5. **Presentation: Irene Black & Lisa Awid-Goltz, Ministry of Municipal Affairs – Facilitation and Mediation Services**

Irene Black and Lisa Awid-Goltz presented an overview of mediation process and principles, and outlined the services available to the municipalities through Municipal Affairs. Powerpoint slides are attached to these minutes.

6. **Annexation Negotiation Committee Terms of Reference**

Heather Hemmingway reviewed a draft Terms of Reference for the Annexation Negotiating Committee. A number of revisions were requested:

- Replace all references to "panel" with "committee"
- Section 5.3: Meetings are to be chaired by Mayor Ruth Goodwin, or, in her absence, Reeve Larry Spilak.
- Section 7, add "Calgary Metropolitan Region Growth Plan" as a project influence.

7. **Notice of Intent to Annex**

R. Ross outlined the following:

- Black Diamond Town Council agreed to amend the Notice of Intent to Annex by removing the NE5-20-2-W5 from the annexation proposal;
- Black Diamond's recently adopted Economic Development Plan has identified a 105 acre deficiency in Industrial/Commercial development if the Town is to achieve tax ratio of 85% residential/ 15% non-residential;
- The SE16-20-2-W5 has been identified as the most advantageous location for a business park, and the Town hopes to annex this quarter in the short term, following review of the IDP;
- The remaining 2 quarters in the annexation area will satisfy residential land requirements for 30+ years.

Reeve Spilak asked if the IDP can be amended concurrently with an annexation application

- R. Ross noted that since processes for annexation and IDP amendment are both political processes involving consultation with agencies, landowners, and general public, it may be possible to run the processes concurrently;
- H. Hemmingway noted that MD administration has not supported amending IDP concurrently with annexation in the past.

Deputy Reeve Miller advised that the owner of SW9-20-2-W5 is opposed to being annexed into the Town

- It was suggested that the Mayor, Deputy Reeve, and administration from both municipalities meet with the landowner to discuss concerns
- It was noted that the MGB is very considerate of landowner wishes when determining annexation proposals.

D. Granson noted that annexation should address and clean up municipal boundary discrepancies along the Sheep River and West boundary of Black Diamond, specifically lands owned by the Town of Black Diamond.

R. Ross noted that the Town would be engaging in direct meetings with affected landowners in the coming weeks.

8. **Next Meeting**

The following meetings were agreed upon:

- March 29, 1pm, Black Diamond Town Office
- April 26, 1pm, MD Foothills Office
- May 24, 1pm, Black Diamond Town Office

9. **Adjournment**

The meeting adjourned at 5:01 pm.